

ST. JOSEPH'S ARTS AND SCIENCE COLLEGE FOR WOMEN

SINGAMPUNARI

Minutes of the third IQAC Meeting

The third IQAC meeting of our institute was conducted on 18 October 2021 at 3.30 p.m. in the Seminar Hall.

Discussions and Decisions Taken:

Agenda No 1: Strategies to improve teaching- learning process after the pandemic.

- It was decided to train the teachers in phygital (Physical & Digital) method of teaching by organizing relevant orientations and workshops to teachers.
- Special and specific orientation programmes and bridge courses will be offered to all students so that they could have strong basic foundation in their core subjects.
- Various competitions and activities can be conducted to make students good at reading habit without forcing them.
- Assignments and seminars can be given so as to introduce their creative skills.

Agenda No 2: Steps to fill the curriculum gap in the syllabus.

- To make students academically stronger and better, specialists in each discipline can be invited so that they could know something beyond the syllabus.
- The curriculum gap can be bridged by using technology effectively by giving self-retrospective types of assignments.

Agenda No 3: Paper Publication and Research.

- All the faculty members are asked to vigorously involve themselves in research so that they could publish their articles in high indexed journals.
- Teachers can be encouraged to author books, to present papers in national and international conferences and webinars, to deliver special lectures other than the campus and so on.
- Teachers can also be motivated to develop e-content for the syllabus and for MOOC.

Agenda No 4: Application Process and SSR Preparation.

- All the departments are asked to collect data of their departmental activities to prepare SSR.
- The co-ordinators of all clubs and committees are asked to make a report on the yearly activities of their clubs respectively.
- The format for data documentation can be downloaded from NAAC site and everyone is expected to be aware of the Application process of NAAC.


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Signature of the Chairperson of IQAC